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***“This is a time to cherish. It’s a time to come together
in tribute and thanksgiving.***

A time to hear all the tender charming stories.

A time to revel in a thousand beautiful moments.

A time to capture once more the vision of that smile.

A time to embrace the best of your beloved.

***And to memorialize for all time, the gifts of one
precious life.”***

Please accept our sincere condolences for the loss of your loved one. This pamphlet is a helpful tool designed for you to be prepared with the necessary items we ask for during the arrangement conference.

Below is the information required to complete the State of Maine Death Certificate. At your convenience prior to the arrangement, please fill out the information to the best of your knowledge and we will review together.

**If your loved one has made pre-arrangements, we may already have this information on file.*

Full Name of deceased: _____

Social Security Number: _____

Birthdate: ___/___/____ **Place of birth:** _____

Armed forces: Yes / No *If yes, give branch:* _____

Marital Status: Married /Never Married /Widowed /Divorced

Most recent spouse *(If wife, give maiden name):* _____

Legal address: _____

Mother's full, maiden name: _____

Father's name: _____

Highest level of education: _____

Occupation / Kind of Industry: _____

Ancestry *(French, Irish etc.):* _____ **Race:** _____

Informant (next of kin) name: _____

Informant Mailing Address: _____

Informant Phone number: _____

Informant email address: _____

Relationship to the deceased: _____

Items to bring to arrangement conference:

- Obituary information: survivors, predeceased & biographical information. A photo is optional.
- Clothing (including undergarments) typically something high collar and long-sleeved works well. Shoes, lipstick, cologne, perfume and nail polish are optional. Glasses are encouraged.
- Photo for cosmetic & hair purposes
- Military discharge paperwork, if applicable
- Cemetery lot information, if applicable
- 30-50 pictures of your loved one (digital or hard copies) for a memorial DVD.
- Life Insurance policy (if applicable)
- Personal effects to be arranged: (hobby items: fishing, hunting, knitting, framed photos etc.)

Additional Notes / Questions:
